

AUTHORIZED FEDERAL SUPPLY SERVICE INFORMATION TECHNOLOGY SCHEDULE PRICELIST

INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

Special Item Number 132-51, Information Technology Professional Services
FPDS CODE D302 IT Systems Development Services
FPDS CODE D306 IT Systems Analysis Services
FPDS CODE D307 IT Information Systems Design and Integration Services
FPDS CODE D308 Programming Services
FPDS CODE D310 IT Backup and Security Services
FPDS CODE D311 IT Data Conversion Services
FPDS CODE D316 IT Network Management Services
FPDS CODE D399 Other Information Technology Services, NEC

LOG.SEC CORPORATION

9400 Innovation Drive, Suite 120
Manassas, VA 20110
PHONE: 703.530.0061; FAX: 703.530.0067
INTERNET: www.logsec.com



Contract Number: GS-35F-0133M

Period Covered by Contract: 12/7/2001 through 12/6/2006

Pricelist current through Modification # PO-0008, dated April 11, 2006.

GENERAL SERVICES ADMINISTRATION FEDERAL SUPPLY SERVICE

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

Table of Contents

| <u>Section</u> | <u>Page</u> |
|---|-------------|
| I. Table of Contents..... | 1 |
| II. Information for Ordering Offices..... | 2 |
| III. IT Services Terms and Conditions..... | 11 |
| IV. Ordering Procedure..... | 15 |
| V. Information Technology Services Descriptions..... | 18 |
| 1.0 Information and Data Management..... | 18 |
| 2.0 Software Development..... | 19 |
| 3.0 System Implementation Services..... | 20 |
| 4.0 Network Services..... | 22 |
| 5.0 Facilities Management..... | 23 |
| VI. Labor Category Descriptions and Qualifications..... | 25 |
| VII. Services Hourly Rate Pricelist..... | 29 |
| VIII. Small Business Commitment..... | 30 |
| IX. Blanket Purchase Agreements..... | 31 |
| X. Contractor Team Arrangements..... | 34 |

**INFORMATION FOR ORDERING OFFICES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Geographic Scope of Contract:

The geographic scope is the 48 contiguous states and the District of Columbia.

2. Contractor's Ordering Address and Payment Information:

The telephone number for placing orders via fax is: (540) 428-0004

The mailing address for mailed orders is:

Log.Sec Corporation

9400 Innovation Drive, Suite 120
Manassas, VA 20110

PHONE: 703.530.0061; FAX: 703.530.0067

Contractors are required to accept the Government purchase card for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Government purchase cards will not be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering agencies to obtain technical and/or ordering assistance:

Technical Assistance 703.530.0061

Ordering Assistance 703.530.0067

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. Statistical Data for Government Ordering Office Completion of Standard Form 279:

Block 9: G. Order/Modification Under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number: 12-769-0217

Block 30: Type of Contractor - (B) Other Small Business

Block 31: Woman-Owned Small Business - __No_

Block 36: Contractor's Taxpayer Identification Number (TIN): 54-1972978

4a. CAGE Code: 1PG12

4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB Destination

6. DELIVERY SCHEDULE

a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER

DELIVERY TIME (Days ARO)

132-51

As Agreed to by Log.Sec and
the buying agency

b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery

time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. Discounts: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: None % No days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity : None
- c. Dollar Volume : None
- d. Government Educational Institutions : None
- e. Other : None

8. Trade Agreements Act of 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. Statement Concerning Availability of Export Packing: Not Applicable

10. Small Requirements: The minimum dollar value of orders to be issued is \$5000.00

11. Maximum Order (All dollar amounts are exclusive of any discount for prompt payment.)

a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-51 - Information Technology (IT) Professional Services

12. USE OF FEDERAL SUPPLY SERVICE INFORMATION TECHNOLOGY SCHEDULE CONTRACTS. In accordance with FAR 8.404:

[NOTE: Special ordering procedures have been established for Special Item Number (SIN) 132-51 IT Professional Services; refer to the terms and conditions for that SIN.]

Orders placed pursuant to a Multiple Award Schedule (MAS), using the procedures in FAR 8.404, are considered to be issued pursuant to full and open competition. Therefore, when placing orders under Federal Supply Schedules, ordering offices need not seek further competition, synopsise the requirement, make a separate determination of fair and reasonable pricing, or consider small business set-asides in accordance with subpart 19.5. GSA has already determined the prices of items under schedule contracts to be fair and reasonable. By placing an order against a schedule using the procedures outlined below, the ordering office has concluded that the order represents the best value and results in

the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the Government's needs.

a. Orders placed at or below the micro-purchase threshold. Ordering offices can place orders at or below the micro-purchase threshold with any Federal Supply Schedule Contractor.

b. Orders exceeding the micro-purchase threshold but not exceeding the maximum order threshold. Orders should be placed with the Schedule Contractor that can provide the supply or service that represents the best value. Before placing an order, ordering offices should consider reasonably available information about the supply or service offered under MAS contracts by using the "GSA Advantage!" on-line shopping service, or by reviewing the catalogs/pricelists of at least three Schedule Contractors and selecting the delivery and other options available under the schedule that meets the agency's needs. In selecting the supply or service representing the best value, the ordering office may consider--

- (1) Special features of the supply or service that are required in effective program performance and that are not provided by a comparable supply or service;
- (2) Trade-in considerations;
- (3) Probable life of the item selected as compared with that of a comparable item;
- (4) Warranty considerations;
- (5) Maintenance availability;
- (6) Past performance; and
- (7) Environmental and energy efficiency considerations.

c. Orders exceeding the maximum order threshold. Each schedule contract has an established maximum order threshold. This threshold represents the point where it is advantageous for the ordering office to seek a price reduction. In addition to following the procedures in paragraph b, above, and before placing an order that exceeds the maximum order threshold, ordering offices shall--

Review additional Schedule Contractors'

- (1) catalogs/pricelists or use the "GSA Advantage!" on-line shopping service;
- (2) Based upon the initial evaluation, generally seek price reductions from the Schedule Contractor(s) appearing to provide the best value (considering price and other factors); and
- (3) After price reductions have been sought, place the order with the Schedule Contractor that provides the best value and results in the lowest overall cost alternative. If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

NOTE: For orders exceeding the maximum order threshold, the Contractor may:

- (1) Offer a new lower price for this requirement (the Price Reductions clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations);
 - (2) Offer the lowest price available under the contract; or
 - (3) Decline the order (orders must be returned in accordance with FAR 52.216-19).
- d. Blanket purchase agreements (BPAs). The establishment of Federal Supply Schedule BPAs is permitted when following the ordering procedures in FAR 8.404. All schedule contracts contain BPA provisions. Ordering offices may use BPAs to establish accounts with Contractors to fill recurring requirements. BPAs should address the frequency of ordering and invoicing, discounts, and delivery locations and times.
- e. Price reductions. In addition to the circumstances outlined in paragraph c, above, there may be instances when ordering offices will find it advantageous to request a price reduction. For example, when the ordering office finds a schedule supply or service elsewhere at a lower price or when a BPA is being established to fill recurring requirements, requesting a price reduction could be advantageous. The potential volume of orders under these agreements, regardless of the size of the individual order, may offer the ordering office the opportunity to secure greater discounts. Schedule Contractors are not required to pass on to all schedule users a price reduction extended only to an individual agency for a specific order.
- f. Small business. For orders exceeding the micro-purchase threshold, ordering offices should give preference to the items of small business concerns when two or more items at the same delivered price will satisfy the requirement.
- g. Documentation. Orders should be documented, at a minimum, by identifying the Contractor the item was purchased from, the item purchased, and the amount paid. If an agency requirement in excess of the micro-purchase threshold is defined so as to require a particular brand name, product, or feature of a product peculiar to one manufacturer, thereby precluding consideration of a product manufactured by another company, the ordering office shall include an explanation in the file as to why the particular brand name, product, or feature is essential to satisfy the agency's needs.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS: Federal departments and agencies acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering offices, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a

waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of

Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301) 975-2833.

14. SECURITY REQUIREMENTS. In the event security requirements are necessary, the ordering activities may incorporate, in their delivery orders, a security clause in accordance with current laws, regulations, and individual agency policy; however, the burden of administering the security requirements shall be with the ordering agency. If any costs are incurred as a result of the inclusion of security requirements, such costs will not exceed ten percent (10%) or \$100,000, of the total dollar value of the order, whichever is less.

15. CONTRACT ADMINISTRATION FOR ORDERING OFFICES: Any ordering office, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the Government's convenience, and (m) Termination for Cause (See C.1.)

16. GSA Advantage!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA

Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF INCIDENTAL, NON-SCHEDULE ITEMS

For administrative convenience, open market (non-contract) items may be added to a Federal Supply Schedule Blanket Purchase Agreement (BPA) or an individual order, provided that the items are clearly labeled as such on the order, all applicable regulations have been followed, and price reasonableness has been determined by the ordering activity for the open market (non-contract) items.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Not Applicable

Upon request of the Contractor, the Government may provide the Contractor with logistics support, as available, in accordance with all applicable Government regulations. Such Government support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

Federal Acquisition Regulation (FAR) 13.303-1(a) defines Blanket Purchase Agreements (BPAs) as "...a simplified method of filling anticipated repetitive needs for supplies or services by establishing 'charge accounts' with qualified sources of supply." The use of Blanket Purchase Agreements under the Federal Supply Schedule Program is authorized in accordance with FAR 13.303-2(c)(3), which reads, in part, as follows:

"BPAs may be established with Federal Supply Schedule Contractors, if not inconsistent with the terms of the applicable schedule contract."

Federal Supply Schedule contracts contain BPA provisions to enable schedule users to maximize their administrative and purchasing savings. This feature permits schedule users to set up "accounts" with Schedule Contractors to fill recurring requirements. These accounts establish a period for the BPA and generally address issues such as the frequency of ordering and invoicing, authorized callers, discounts, delivery locations and times. Agencies may qualify for the best quantity/volume discounts available under the contract, based on the potential volume of business that may be generated through such an agreement, regardless of the size of the individual orders. In addition, agencies may be able to secure a discount higher than that available in the contract based on the aggregate volume of business possible under a BPA. Finally, Contractors may be open to a progressive type of discounting where the discount would increase once the sales accumulated under the BPA reach certain prescribed levels. Use of a BPA may be particularly useful with the new Maximum Order feature. See the Suggested Format, contained in this Schedule Pricelist, for customers to consider when using this purchasing tool.

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Contractor's Reports of Sales and 552.238-76, Industrial Funding Fee, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies. The requisitioning activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

Not Applicable

The EIT standard can be found at: www.Section508.gov/.

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION
TECHNOLOGY (IT) PROFESSIONAL SERVICES
(SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the Government location, as agreed to by the Contractor and the ordering office.

2. PERFORMANCE INCENTIVES

- a. When using a performance based statement of work, performance incentives may be agreed upon between the Contractor and the ordering office on individual fixed price orders or Blanket Purchase Agreements, for fixed price tasks, under this contract in accordance with this clause.
- b. The ordering office must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. To the maximum extent practicable, ordering offices shall consider establishing incentives where performance is critical to the agency's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.
- d. The above procedures do not apply to Time and Material or labor hour orders.

3. ORDERING PROCEDURES FOR SERVICES (REQUIRING A STATEMENT OF WORK)

Please refer to the section of this pricelist entitled "Ordering Procedures".

4. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks that extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

5. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering office.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering office.
- c. The Agency should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE GOVERNMENT

Subject to security regulations, the ordering office shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the Government.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed Government contract, without some restriction on activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the Government, ordering offices may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11 INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/EC services. Progress payments may be authorized by the ordering office on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the Government shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts (Alternate I (APR 1984)) at FAR 52.232-7 apply to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts (FEB 1997) (Alternate II (JAN 1986)) at FAR 52.232-7 applies to labor-hour orders placed under this contract.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user agency upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering agency in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/EC SERVICES AND PRICING

Please see the section of this pricelist entitled “Services Descriptions”.

Please see the section of this pricelist entitled “Services Hourly Rate Pricelist”.

**ORDERING PROCEDURES FOR SERVICES
(REQUIRING A STATEMENT OF WORK)**

FAR 8.402 contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Supply Schedules or for some Special Item Numbers (SINs) within a Schedule. GSA has established special ordering procedures for services that require a Statement of Work. These special ordering procedures take precedence over the procedures in FAR 8.404 (b)(2) through (b)(3).

GSA has determined that the prices for services contained in the contractor's price list applicable to this Schedule are fair and reasonable. However, the ordering office using this contract is responsible for considering the level of effort and mix of labor proposed to perform a specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

- (a) When ordering services, ordering offices shall—
- (1) Prepare a Request (Request for Quote or other communication tool):
 - (i) A statement of work (a performance-based statement of work is preferred) that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.
 - (ii) The request should include the statement of work and request the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering office makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour or time-and-materials proposal may be requested. The firm-fixed price shall be based on the rates in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any travel costs or other incidental costs related to performance of the services ordered, unless the order provides for reimbursement of travel costs at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor-hour and time-and-materials orders.
 - (iii) The request may ask the contractors, if necessary or appropriate, to submit a project plan for performing the task, and information on the contractor's experience and/or past performance performing similar tasks.
 - (iv) The request shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the basis for determining whether the contractors are technically qualified and provide an explanation regarding the intended use of any experience and/or past performance information in determining technical qualification

of responses. If consideration will be limited to schedule contractors who are small business concerns as permitted by paragraph (2)(i) below, the request shall notify the contractors that will be the case.

(2) Transmit the Request to Contractors:

(i) Based upon an initial evaluation of catalogs and price lists, the ordering office should identify the contractors that appear to offer the best value (considering the scope of services offered, pricing and other factors such as contractors' locations, as appropriate). When buying IT professional services under SIN 132—51 ONLY, the ordering office, at its discretion, may limit consideration to those schedule contractors that are small business concerns. This limitation is not applicable when buying supplies and/or services under other SINS as well as SIN 132-51. The limitation may only be used when at least three (3) small businesses that appear to offer services that will meet the agency's needs are available, if the order is estimated to exceed the micro-purchase threshold.

(ii) The request should be provided to three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold. For proposed orders exceeding the maximum order threshold, the request should be provided to additional contractors that offer services that will meet the agency's needs. Ordering offices should strive to minimize the contractors' costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, when possible.

(3) Evaluate Responses and Select the Contractor to Receive the Order:

After responses have been evaluated against the factors identified in the request, the order should be placed with the schedule contractor that represents the best value. (See FAR 8.404)

(b) The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering office the opportunity to secure volume discounts. When establishing BPAs, ordering offices shall—

(1) Inform contractors in the request (based on the agency's requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.

(i) **SINGLE BPA:** Generally, a single BPA should be established when the ordering office can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the

order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value should be awarded the BPA. (See FAR 8.404)

(ii) **MULTIPLE BPAs:** When the ordering office determines multiple BPAs are needed to meet its requirements, the ordering office should determine which contractors can meet any technical qualifications before establishing the BPAs. When multiple BPAs are established, the authorized users must follow the procedures in (a)(2)(ii) above and then place the order with the Schedule contractor that represents the best value.

- (2) **Review BPAs Periodically:** Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value. (See FAR 8.404)
- (c) The ordering office should give preference to small business concerns when two or more contractors can provide the services at the same firm-fixed price or ceiling price.
- (d) When the ordering office's requirement involves both products as well as executive, administrative and/or professional, services, the ordering office should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the best value. (See FAR 8.404)

The ordering office, at a minimum, should document orders by identifying the contractor from which the services were purchased, the services purchased, and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor-hour or time-and-materials order. For agency requirements in excess of the micro-purchase threshold, the order file should document the evaluation of Schedule contractors' quotes that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made in making the selection.

Ordering procedures for other services available on schedule at fixed prices for specifically defined services or tasks should use the procedures in FAR 8.404. These procedures are listed in the pricelist, under "Information for Ordering Offices," paragraph #12.

INFORMATION TECHNOLOGY SERVICES DESCRIPTIONS

1.0 Information and Data Management

Log.Sec Corporation has extensive experience designing and implementing database management systems in distributed environments. The services available range from data modeling to the support of operational database management systems.

Data Modeling – Our analysts develop information architectures which consist of a Business Systems Architecture, the Data Architecture and the mapping of the interactions between these two architectures. The architecture provides the necessary structure for information systems development and implementation.

Database Design and Implementation – Our data specialists define the structure, contents and operational characteristics of a database. The contents, logical structure, updating cycle purge periods and frequency of each file in the database are defined. The architecture, language interfaces, query language and reporting capabilities of the database management system are also described.

Data Warehousing – A data warehouse is an analytical database that serves the foundation of a decision support system by integrating an organization's operational and historical data for decision support applications, business data access and reporting. These data warehouses are analytical systems that are designed to help users make better decisions by analyzing information.

Executive Information Systems and Decision Support Systems – Our staff develops specific designs to Executive Information Systems (EIS) and Decision Support Systems (DSS). Executive Information Systems provide a structured interface to predefined reports, providing highly summarized information about the organization. Decision Support Systems provide multidimensional analysis directly against relational database management systems.

Data Management – Our staff enhances and fully automates all data management functions regardless of platform, including reformatting, sorting, compression and optimization of data seamlessly and independent of physical file organization and data format.

Data Standards – We assist clients in defining and implementing data standards across major business, support and mission areas. A data modeling initiative can result in standardized data descriptions and attributes for all alphanumeric, geometric and symbolic data. Data Dictionaries provide the reference and discipline for databases that are the foundation for clear, concise and consistent data. Access, sharing, and reconciliation of information are dramatically improved.

2.0 Software Development

Log.Sec Corporation supports software development for a wide range of applications including, environmental systems, financial systems, logistics, tracking systems, human resources, health and safety, and regulatory systems. We are experts in design and development of multi-tiered web applications.

Application, Development, Implementation and Operation: Application development begins with the detailed specifications and produces all systems components ready for testing. Structured walkthroughs are used to manage and control the quality of the cods and procedures. Each module is unit tested by the developer. Once the modules are complete, they are integrated and full integration testing is conducted. In this testing phase, the development team tests all of the application, conversion routines, database procedures, triggers, and all potential user operations. Operations is a phase that continues during the life of the operational system. Our expertise and resources are utilized to assist for further enhancements and modifications to the system as new requirements are identified.

Rapid Application Development (RAD): Rapid Application Development is software development methodology designed to be much faster than the traditional life cycle, enabling organizations to respond faster to application system requirements. The scope of the project might lead to the decision to use RAD.

Rapid Application Prototyping (RAP): A Rapid Application Prototype is one that simulates the important interfaces and performs the main functions of the intended system, while not necessarily being bound by the same hardware speed, size, or cost constraints. The purpose of the prototype is to make real the conceptual structure specified, so that the client can view it and determine its usability.

Commercial Off the Shelf Software (COTS): Prior to the acquisition of COTS software system, Log.Sec Corporation develops the requirements or architecture for the proposed system. The architecture shows the relationship among the system entities and established a standard for their functioning in a cooperative manner. The architecture is especially important for large, complex systems integration effort.

Joint Application Development (JAD): If the scope of the project is appropriate and a decision is made to proceed, a joint application design (JAD) team may be created to review and approve systems design requirements and design specifications. The team might also use joint requirements planning (JRP) techniques.

Application Reengineering: Application Reengineering is based upon the concept of renovating older legacy applications software systems in order to extend their life or salvage some key "processing logic" before a new system is built. Application reengineering is the process of restructuring (and enhancing) business or processing rules that are imbedded in existing application system source code, data structures, and systems documentation so that systems life cycle development and maintenance activities become more cost effective.

3.0 System Implementation Services

Log.Sec Corporation provides both management and technical support to clients implementing systems. The company has implemented hundreds of systems, including applications using off-the-shelf software with the modules customized to satisfy unique client requirements.

Implementation Planning - Our staff prepares plans to implement systems in the user environment with minimal disruption. Activities in implementation include user training, data conversions, and a post implementation review.

System Testing - Rigorous-testing methodology provides assurance that systems will work. Our methodology involves review by several people to assure complete and thorough testing. Testing may consist of five phases: unit, system, regression, installation, and volume.

User Training - User training is one of the vehicles through which users at all levels learn a system. Training is an integral part of the process of installing new or modified software. At the conclusion of user training and user acceptance testing, the system is formally turned over to the user, which moves the system from test to the production environment.

Change Management - Change management is the discipline of identifying the configuration of a system at discrete times to systematically control changes and maintain the integrity and tractability of the configuration. Configuration management's purpose is to provide the manager with a mechanism to ensure the documentation of all changes

Capacity Planning - Capacity planning enables planning for future computing needs by analyzing current utilization levels, assessing the impact of growth rates on service levels and forecasting future system requirements using expert system technology.

Audit - We provide audit and integrity checking, monitor violations, identify security exposures and validate product installations. We install data security procedures and auditing facilities to ensure that information and processes resist compromise by sabotage, fraud, machine error, or human error. We prepare disaster recovery plans for equipment, programs, data, and other IT resources to ensure that at least essential functions can continue in some contingency location in case of fires, power blackouts, and other interruptions.

Documentation - Documentation promotes user understanding and acceptance and describes the function, limitations and operation of each system. It will provide each specific user group with the information needed to operate the system. Our manuals are tailored to meet the needs of management and operational users and give step-by-step instructions on how to use the system.

System Maintenance - Maintenance administrative procedures control the entire process of receiving the request for modification, reviewing the request, planning the solution, performing the necessary redesign and coding changes, testing the solution, implementing it in the production environment, and documenting the changes.

Help Desk Design, Management, Staffing - We design and staff specialized help desk operations and software to support developing and operational systems.

4.0 Network Services

Log.Sec Corporation has designed, developed, and implemented network systems for our clients. These systems include: workstations, LAN's midrange and mainframe systems. They provide a common communication interface, cooperative-processing capabilities, database server facilities, and distributed database management capabilities, and allow clients to migrate computer applications to the platform most suited for responsive computing.

Network Planning and Design - Our planning and design staff uses proprietary modeling tools to accurately simulate a planned network's performance under a variety of conditions. These tools allow our designers and planners to view each network topology and test possible network design scenarios by simulating traffic flow and protocol stacks. Traffic is simulated using techniques such as recorded traces of actual traffic, statistical packet generators, or scripts describing typical network behavior. The model's performance under selected traffic loads is measured and the results are displayed in graphical or tabular form.

Network Architecture - Network planners and designers also consider the types of protocols that must be supported. This will determine what types of equipment will be used on the wide area network to interconnect various types of LAN's. Depending on such factors as applications' requirements and the types of protocols used, our planners and designers will recommend bridges and routers or hybrid devices providing some of the functions of the bridges and routers.

Network Maintenance - Once the network is installed, or a node is added to he existing network, our network management staff can monitor its performance at specially equipped workstations located in a network control center. Our network management encompasses the following: fault detection and isolation, maintenance tracking, performance measurement, configuration management applications management, security enforcement, and inventory/accounting. With fault detection and isolation capabilities, our network management staff can determine whether problems are caused by equipment failures, line outages, or both. Our management systems can detect problems by continuously monitoring line performance. Diagnostic tests can be run automatically on the multitude of variables that can impair transmission.

Configuration Management - Configuration management applies not only to the network links but to the equipment as well. In the WAN environment, applications management is the capability to alter circuit routing and bandwidth availability to accommodate applications that change by time of day. It also includes having the ability to determine appropriate data rates in accordance with response time objectives or to conserve bandwidth during periods of high demand.

Standardization: The company's LAN services also encompass LAN technical support and administration, server migration, reconfiguration and standardization.

5.0 Facilities Management

Log.Sec Corporation's data center administration approach enables the effective management of enterprise-wide hardware and software inventories and assets including mainframes and all the communications equipment and links, as well as all the end-point terminals and workstations. With our approach to integrated incident tracking, change administration, financial analysis and configuration management, enterprises can manage resources effectively across multiple hardware environments.

Help Desk - Today's distributed computing environment, characterized by desktop processing and resources sharing via local area networks (LAN) and global interconnectivity wide area networks (WAN), has corporate managers scrambling for resources that will satisfy the growing requirement for the end-user assistance. The help desks acts as a central clearing house for support issues and is staffed by our technicians who field support contractors, carriers, or in-house specialists. The help desk operator logs every trouble call and, if possible, attempts to isolate the cause of the caller's problem.

Production Control - Our production control support covers all areas of functionality, including; maintaining production schedules; utilizing a preventive maintenance plan to minimize equipment breakdowns; using tools and knowledge for capacity planning and identifying needs for added resources, allowing enough lead time to act on needs in a planned and organized manner; and using tools and aids for automated error detection and diagnosis. These tools highlight abnormal symptoms that might indicate the existence of a problem and help to analyze probable causes.

Storage Management - Our storage management approach extends the capabilities of storage and resource management. Software systems optimize performance and access to information, ensuring availability, integrity and reliability regardless of the various media device types and differing configurations of mainframes, midrange computers, PCS and LANs that define the information processing environment. Storage management capabilities include file management, data management, and performance and error management.

File Management - Our staff uses a rule based, policy oriented design to provide comprehensive storage resource functions for a wide variety of media, both permanently mounted file storage devices and removable tape, WORM, and erasable optical technologies. These functions include space management, allocation control and management I/O optimization, and volume defragmentation and mount management. Each of these capabilities is designed to provide the best possible utilization of the storage devices available while maintaining the service levels defined by the enterprise's storage management policies.

Performance and Error Management - With data integrity and device failure recovery facilities, system throughout can be optimized and disruptions caused by failures can be minimized. In addition, high-cost, high performance options of disk devices can be exploited to their full potential.

Security and Access Control - We can provide effective asset protection including identification and registration of users across networks, control of unauthorized access to resources and virus detection and prevention.

Resource Accounting - We can help control and account for costs by providing resource utilization measurement facilities, charge back capabilities for all data processing resources and services, and management level reporting on resource consumption broken down by such organizational groupings as user, department and cost center. Resource accounting is a key element in service level management, as it provides both information systems management and the end –user community with a window into how computer resources are being used, and where within the organization there resources are being consumed. By providing a breakdown of where and how money is spent, these solutions enable the enterprise to better control costs and to simplify the process of justifying expenses.

Performance Management - We can optimize system performance by providing real-time monitoring of hardware and software, historical reporting, expert system performance analysis and automatic tuning recommendations.

Operations - Our operations stall effectively manages and operates client systems. The critical success factors that we believe are essential to successful operation and productions include commitment to achieving high levels of service; timely response to user needs and requests, and managed change control.

Labor Category Descriptions

Technical Manager:

Duties: Responsible for technical management, performance and completion of projects. Establishes and monitors master plans and schedules. Oversees the technical development of designs concepts, test and acceptance criteria, directs integration and installation. Reviews technical aspects of systems and provides recommendations for improvements and enhancements.

Minimum Qualifications: Bachelors degree in Computer Science or in an associated discipline and a minimum of 8 to 10 years related experience or an equivalent combination of education and training that provides the required skills, knowledge and abilities

Senior Systems Engineer:

Duties: Provides technical management and supervision to a team of computer analysts and software engineers supporting a particular project. Analyzes Requirements Definition to establish functional requirements, which are both technically and cost effective. Identifies capabilities and deficiencies of system design. Conceptually designs software systems based upon analysis of computing environment, interfaces, software requirements and network architectures as elements of total system design. Establishes test plans and validation procedures to measure performance.

Minimum Qualifications: Bachelors degree in Computer Science or in an associated discipline and a minimum of 8 to 10 years related experience or an equivalent combination of education and training that provides the required skills, knowledge and abilities

Programmer:

Duties: Designs and develops code for implementation of programs and modules involving input, output, storage, operator manipulation of data by means of data processing equipment. Eliminates program errors and verifies completeness of programs.

Minimum Qualifications: Bachelors Degree in Computer Science or in an associated discipline and a minimum of 5 to 7 years related experience or an equivalent combination of education and training that provides the required skills, knowledge and abilities.

Jr. Programmer:

Duties: Designs and develops code for implementation of programs and modules involving input, output, storage, operator manipulation of data by means of data processing equipment. Eliminates program errors and verifies completeness of programs.

Minimum Qualifications: Bachelors Degree in Computer Science or in an associated discipline or an equivalent combination of education and training that provides the required skills, knowledge and abilities.

Database Administrator:

Duties: Establishes procedures for operations of the database and database management system and ensures compliance. Collects data elements and prepares database specifications. Develops, maintains, and controls the data dictionary. Consults with programmers and users to develop test data to exercise the database and user-applications software. Participates in the logical and physical database designs. Maintains control programs required for accessing databases. Maintains, refines/enhances the database and modifies logical relationships, as necessary. Implements procedures for testing backup and recovery procedures of automated systems with security and privacy. Performs performance tuning, and prepares reports as required.

Minimum Qualifications: Bachelors Degree in Computer Science or in an associated discipline and a minimum of 3 to 5 years related experience or an equivalent combination of education and training that provides the required skills, knowledge and abilities.

Senior Hardware Engineer:

Duties: Coordinates, designs and oversees the installation of network systems and or hardware systems. Coordinates systems orders, cable installation, network system planning, monitoring, testing, servicing, and recommendations for purchase or upgrades of networks or hardware systems.

Minimum Qualifications: Bachelors Degree in Computer Science or in an associated discipline and a minimum of 8 to 10 years related experience or an equivalent combination of education and training that provides the required skills, knowledge and abilities.

Senior Software Engineer:

Duties: Coordinates, designs and oversees the development of software systems. Coordinates systems orders, system planning and design, testing, servicing, and recommendations for purchase or upgrades of software systems. Designs the overall system and details the interaction with other software systems and databases.

Minimum Qualifications: Bachelors Degree in Computer Science or in an associated discipline and a minimum of 8 to 10 years related experience or an equivalent combination of education and training that provides the required skills, knowledge and abilities.

Senior Network Administrator:

Duties: Responsible for daily operational availability of the systems required to support facility operations. Conducts scheduled testing and review of hardware and software to ensure problems are identified at the earliest point possible. Ensures adjustments and/or repairs of hardware problems are accomplished as the need is detected. Recommends appropriate corrective action for non-routine problems. Ensures documentation is prepared for all hardware and/or software adjustments and/or modifications. Responsible for the preparation of reports and analysis of operations as required.

Minimum Qualifications: Bachelors Degree in Computer Science or in an associated discipline and a minimum of 8 to 10 years related experience or an equivalent combination of education and training that provides the required skills, knowledge and abilities.

Help Desk Technician:

Duties: Responsible for the daily operational support of User desktop services. Configure the desktop to access the network and network services. Installs and removes software from the user's desktop. Provides basic level training to users on how to access a system or software package. Ensures adjustments and/or repairs of hardware problems are accomplished as the need is detected. Provides appropriate corrective action for routine problems. Ensures documentation is prepared for all hardware and/or software adjustments and/or modifications.

Minimum Qualifications: High School Diploma and a minimum of 3 to 5 years related experience or an equivalent combination of education and training that provides the required skills, knowledge and abilities.

Duties: Senior Information Analyst:

Formulates statements of technical objectives for processing and analyzing data. Designs procedures and details technical specifications for solution of business process problems, utilizing data processing techniques and systems. Prepares charts, tables and diagrams to assist in analyzing information and problems.

Minimum Qualifications: Bachelors Degree in Information Systems or in an associated discipline and a minimum of 8 to 10 years related experience or an equivalent combination of education and training that provides the required skills, knowledge and abilities.

Senior Systems Analyst:

Duties: Assists in the development of technical objectives for processing and analyzing data. Designs procedures and details technical specifications for solution of business process problems, utilizing data processing techniques and systems. Prepares charts, tables and diagrams to assist in analyzing information and problems.

Minimum Qualifications: Bachelors Degree in Information Systems or in an associated discipline and a minimum of 8 to 10 years related experience or an equivalent combination of education and training that provides the required skills, knowledge and abilities.

Senior Graphics Designer:

Duties: Responsible for the oversight, design and preparation of multimedia briefing materials and other graphics related work. Responsible for the structure, design, organization and creation of colorful multimedia briefings that are distributed on CD-ROM or displayed on the World Wide Web. Utilizes camera-ready publications materials including hand and electronically generated illustrations, newspaper and brochure layouts, posters, overhead transparencies, 35mm slides, animated computer-based "slide" shows, short video presentation for communicating information, and voice-over presentations.

Minimum Qualifications: Bachelors Degree in associated discipline and a minimum of 5 to 7 years related experience or an equivalent combination of education and training that provides the required skills, knowledge and abilities.

Services Hourly Rate Pricelist

Please contact Jeff Bailey, Contracts Manager at Log.Sec Corporation for current rate information. He may be reached at Jeff.Bailey@logsec.com

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

Log.Sec Corporation provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact Jeff Bailey, Voice 703.530.0061 Fax 703.530.0067, Jeff.Bailey@logsec.com .

BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

| MODEL NUMBER/PART NUMBER | *SPECIAL BPA DISCOUNT/PRICE |
|--------------------------|-----------------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

(2) Delivery:

| DESTINATION DATES | DELIVERY SCHEDULES / |
|----------------------|----------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

(3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

| OFFICE | POINT OF CONTACT |
|--------|------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

(a) Name of Contractor;

- (b) Contract Number;
 - (c) BPA Number;
 - (d) Model Number or National Stock Number (NSN);
 - (e) Purchase Order Number;
 - (f) Date of Purchase;
 - (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
 - (h) Date of Shipment.
- (9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer's requirement.
- Customers make a best value selection.