



LOGISTICS WORLDWIDE (LOGWORLD)

FEDERAL SUPPLY SCHEDULE 874 V

Federal Supply Group - 874
Federal Supply Class - R499

Special Item Numbers:

874-501 Supply and Value Chain Management Services
874-502 Acquisition Logistics

GENERAL SERVICES ADMINISTRATION FEDERAL SUPPLY SERVICE

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

LOGISTICS WORLDWIDE (LOGWORLD)

Contract No.: GS-10F-0242M

Contract Period: April 16, 2002 through April 15, 2007

LOG.SEC Corporation
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Warrenton, VA 20187
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Federal Supply Service Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is: <http://www.fss.gsa.gov>.

Pricelist Effective January 1, 2004



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I. INFORMATION FOR ORDERING OFFICES

1. **Table of Awarded Special Item Numbers with appropriate cross-reference to page numbers:** 874-501 and 874-502
2. **Maximum Order Threshold:** \$1,000,000.00
3. **Geographic Coverage (Delivery Area):** Domestic and Overseas.
4. **Discount from list prices of statement of net price:** All prices are net to the Government. Discounts have already been applied.
5. **Quantity Discounts:** None
6. **Prompt payment terms:** Net 30 days
- 7a. **Government purchase cards accepted at or below micro-purchase level:** No
- 7b. **Government purchase cards accepted above micro-purchase level:** No
8. **Performance of services will commence on a date mutually agreed upon by the buying agency and Log.Sec Corporation.**
9. **F.O.B. Points:** Destination
10. **Ordering Address:** Log.Sec Corporation
4150 Weeks Drive, Vint Hill
P.O. Box 861488
Warrenton, VA 20187-1488
11. **Payment Address:** Log.Sec Corporation
SouthTrust Lock Box, Dept. NC00201
P.O. Box 530110
Atlanta, GA 30353-0110
12. **Data Universal Numbering System:** 12-7690217
13. **Notification regarding registration in Central Contractor Registration (CCR) database:** Registered

II. LOGWORLD TERMS AND CONDITIONS

1. Order

Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. All services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks that extend beyond the fiscal year for which funds are available shall include FAR 52.232-19, Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

2. Inspection and Acceptance

The contractor will only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or re-performance of nonconforming services at no increase in contract price. The Government must exercise its post acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

3. Support To Be Provided by the Government

As determined by the ordering agency, the contractor shall have reasonable access to:

- a. Government publications, archival material, videotape, film, and graphic art repositories; and government employees as is necessary and appropriate to satisfy the contractor's requirements in completing project work.
- b. Managers and employees within agencies where work is being performed that are essential to carrying out contractual obligations; subject matter experts to advise and assist the contractor with respect to technical aspects of operating systems selected for improvement; and physical support for carrying out work, such as work space, utility services drawn from existing sources, currently available instructional equipment such as computer terminals and audiovisual display devices when such use does not conflict with the organization's operational schedule.

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- c. Technical reference material not subject to Privacy Act restrictions.

4. Excusable Delays

The contractor will be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the contractor and without its fault or negligence such as, acts of God or the public enemy, actions of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The contractor shall notify the Contracting Officer in writing as soon as possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.

5. Limitation of Liability

Except as otherwise provided by an express or implied warranty, the contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

6. Invoices

The Contractor, upon completion of the work ordered, shall submit invoices for MOBIS work. Progress payments may be authorized by the ordering office on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

7. Payment

The office indicated on the task order will make payment directly to the contractor. The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C. 3903) and the Office of Management and Budget (OMB) Circular A-125, Prompt Payment.

8. Resumes

Resumes will be provided to the ordering agency upon request.

9. Contractor Travel

Any Contractor travel required in the performance of MOBIS work must comply with the Federal Travel Regulations or the Joint Travel Regulations, as

applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel.

10. Incidental Support Costs

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering agency in accordance with guidelines set forth in the FAR.

11. Purchase of Incidental, Non-Schedule Items

For administrative convenience, open market (non-contract) items may be added to a Federal Supply Schedule Blanket Purchase Agreement (BPA) or an individual order, provided that the items are clearly labeled as such on the order, all applicable regulations have been followed, and price reasonableness has been determined by the ordering agency for the open market items.

12. Indefinite Quantity Contract

Any order issued during the effective period of this contract and not completed within that period shall be completed by the contractor within the time specified in the order. The contract shall govern the contractor's and the Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period.

13. Blanket Purchase Agreements

Blanket Purchase Agreements (BPA's) can reduce costs and save time because individual purchase orders and invoices are not required for each procurement but can instead be documented on a consolidated basis. The BPA's effective period shall not exceed the period of the contract including option year periods. Any order placed under such agreements shall be issued in accordance with all applicable regulations and the terms and conditions of the contract.

III. ORDERING PROCEDURES FOR SERVICES

The following ordering procedures were developed to assist our customer agencies in the purchase of services that are priced at hourly rates.

Procedures for services priced on GSA schedules at hourly rates.

FAR 8.402 contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Supply Schedules or for some Special Item Numbers (SINs) within a Schedule. GSA has established special ordering procedures for services that are priced on Schedule at hourly rates. These special ordering procedures take precedence over the procedures in FAR 8.404.

The GSA has determined that the rates for services contained in Log.Sec Corporation's price list applicable to this schedule are fair and reasonable. However, the ordering office using this contract is responsible for considering the level of effort and mix of labor proposed to perform specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

When ordering services, ordering offices shall -----

1. Prepare a Request for Quotes:

- A. A performance-based statement of work that outlines, at a minimum, the work to be performed, location of work, period performance, deliverable schedule, applicable standards, acceptable criteria and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.
- B. A request for quotes should be prepared which includes the performance-based statement of work and requests the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering office makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour quote may be requested.

The firm-fixed price shall be based on the hourly rates in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any other incidental costs related to performance of the

services ordered. The order may provide for reimbursements of travel costs at the rates provided in the Federal Travel of Joint Travel Regulations, or as a fixed-price incidental item. A ceiling price must be established for labor hour orders.

- C. The request for quotes may request the contractors, if necessary or appropriate, to submit a project plan for performing the task and information on the contractor's experience and/or past performance performing similar tasks.
- D. The request for quotes shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the best value selection criteria including the intended use of past performance factors.

2. Transmit the Request for Quotes to Contractors

- A. Based upon an initial evaluation of catalogs and price lists, the ordering office should identify the contractors that appear to offer the best value (considering the scope of services offered, hourly rates and other factors such as contractors' locations, as appropriate).
- B. The request for quotes should be provided to at least three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold. For proposed orders exceeding the maximum order threshold, the request for quotes should be provided to additional contractors that offers services that will meet the agency's needs. Ordering offices should strive to minimize the contractors' costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, whenever practical.

3. Evaluate quotes and select the contractor to receive an order

After responses have been evaluated against the factors identified in the request for quotes, the order should be placed with the schedule contractor that represents the best value and results in the lowest overall cost alternative (considering price, special qualifications, administrative costs, etc.) to meet the Government's needs.

The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the service that may be ordered

under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering office the opportunity to secure volume discounts. When establishing BPAs ordering offices shall -----

Inform contractors in the request for quotes (based on the agency's requirement) if a single BPA or multiple BPAs will be established and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.

A. **Single BPA:** Generally, a single BPA should be established when the ordering office can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for services arises. The schedule contractor that represents the best value and results in the lowest overall cost alternative to meet the agency's needs should be awarded the BPA.

B. **Multiple BPAs:** When the ordering office determines multiple BPAs are needed To meet its requirements, the ordering office should determine which contractors can meet any technical qualifications before establishing the BPAs. When multiple BPAs are established, the authorized users must follow the procedures in 2.B above and then place the order with the Schedule contractor that represents the best value and results in the lowest overall cost alternative to meet the agency's needs.

a) Review BPAs periodically. Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value (considering price, special qualifications, etc.) and results in the lowest overall cost alternative to meet the agency's needs.

4. The ordering office should give preference to small business concerns when two or more contractors can provide the service at the same firm-fixed price or ceiling price.

5. When the ordering office's requirement involves both products as well as professional services, the ordering office should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the greatest value in terms of meeting the agency's total needs.

6. The ordering office, at a minimum, should document orders by identifying the contractor the services were purchased from, the services purchased and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor hour order. For agency requirements in excess of the micro-purchase threshold, the order file

should document the evaluation of Schedule contractors' quotes that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made in making the selection.

IV. LOGWORLD SPECIAL ITEM NUMBERS

874-501 Supply and Value Chain Management Services:

Services including, but not limited to, the planning, development, management, operation, and maintenance of logistics systems. These systems deal with: acquisition support, movement and maintenance of resources (including the material requirements determination and acquisition planning, storage, movement, distribution, maintenance, evacuation and disposition of material and equipment) asset or property visibility and management; and operation and maintenance of the infrastructures that support these activities. Contractors may provide assistance and guidance in support of an agency's assessment of the best combination of channels to create value for its customers. Services may include vendor-managed inventory systems; the operation of private and/or Government-owned warehouses, stockrooms, or other storage facilities; shipping and receiving; staging and storage; packing and crating (excluding household goods); and design, re-engineering, operation and maintenance of distribution and material handling equipment systems.

874-502 Acquisition Logistics:

Services involving the logistics management discipline which supports a product or system through its life cycle. Services may include Acquisition Logistics or Integrated Logistics Support associated with the design, development, test, production, fielding, sustainment, improvement of, and disposal of cost effective systems including the eventual disposal or salvage of these systems. Contractors may provide logistics expertise in the pre-production or design phase of systems to ensure that the system can be supported through its life-cycle and that the infrastructure elements necessary for operational support are identified and acquired. These services may continue through the life cycle of the system or product and include guidance, assistance and/or operational support. (Note: Engineering services may be acquired under the GSA Professional Engineering Services multiple award schedule.) The supply chain management elements, that are involved in this activity, may be acquired under this SIN or in combination with other SINs.

V. LABOR CATEGORY DESCRIPTIONS

Allowable Substitutions of Education and Experience.

Unless noted otherwise in the following labor category descriptions, in all cases education may be substituted for experience according to the following table.

Degree Required by Labor Category	Degree Held By Individual	Additional Years of Experience Credited
Bachelor's Degree	Master's Degree	2
Associate's Degree	Bachelor's Degree	2
HS/GED	Associate's Degree	2

When noted by the phrase "or equivalent" in the following labor category descriptions, years of relevant experience in addition to the required years of experience may be substituted for education according to the following table.

Degree Required by Labor Category	Degree Held by Individual	Additional Years of Experience Required
Associate's Degree	HS/GED	2
Bachelor's Degree	Associate's Degree	2
Master's Degree	Bachelor's Degree	2

LOGWORLD Labor Category Descriptions

1. Commercial Job Title: Program Manager

Minimum/General Experience: Twenty (20) years of professional experience including at least five (5) years in managing a major program or department. Work assignments typically require extensive professional experience including at least fourteen (14) years in responsible management positions. Individual will have experience in developing and executing large programs in the Logistics field.

Functional Responsibility: Manages a major program or department under the direction of government officers. Responsible for staffing, training, direction of work, and resources.

Minimum Education: Master's Degree in a relevant field of study or equivalent substitute.

2. Commercial Job Title: Project Manager

Minimum/General Experience: Fifteen (15) years of professional experience including at least two (2) years in managing a major program or department. Work assignments typically require extensive professional experience including at least eight (8) years of experience in responsible management positions. Individual will have experience in developing and executing large programs in the Logistics field.

Functional Responsibility: Manages a major program or department under the direction of a Senior Executive. Responsible for staffing, training, direction of work, and resources.

Minimum Education: Bachelor's degree in a relevant field of study or equivalent.

3. Commercial Job Title: Project Leader

Minimum/General Experience: Ten (10) years of professional experience including at least two (2) years in managing a major program. Work assignments typically require extensive professional experience including at least six (6) years of experience in responsible management positions. Individual will have experience in developing and executing large programs in the Logistics field.

Functional Responsibility: Manages a major program or department under the direction of a Senior Executive. Responsible for staffing, training, direction of work, and resources.

Minimum Education: Bachelor's degree in a relevant field of study or equivalent.

4. Commercial Job Title: Logistician V

Minimum/General Experience: Twenty (20) years experience in integrated logistics support or logistics related fields, logistics planning, and support of IEW systems, communications systems, subsystems or other equipment. Knowledgeable in the preparation of ILS industry standard support documentation. Background in providing assistance to Project Managers in preparing and supporting senior level ILS reviews.

Functional Responsibility: Manages several logistics efforts concurrently.

Minimum Education: Bachelor's degree in a relevant field of study or equivalent.

5. Commercial Job Title: Logistician IV

Minimum/General Experience: Twelve (12) years experience in integrated logistics support or logistics related fields, logistics planning, and support of IEW systems, communications systems, subsystems or other equipment. Knowledgeable in the preparation of ILS industry standard support documentation. Background in providing assistance to Project Managers in preparing and supporting senior level ILS reviews.

Functional Responsibility: Manages a single logistics program.

Minimum Education: Bachelor's degree in a relevant field of study or equivalent

6. Commercial Job Title: Logistician III

Minimum/General Experience: Ten (10) years experience in integrated logistics support or logistics related fields, logistics planning, and support of IEW systems, communications systems, subsystems or other equipment.

Functional Responsibility: Manages a single logistics program element.

Minimum Education: Bachelor's degree in a relevant field of study or equivalent.

7. Commercial Job Title: Logistician II

Minimum/General Experience: Six (6) years experience in integrated logistics support or logistics related fields, logistics planning, and support of IT systems, communications systems, subsystems or equipment including significant management experience in the logistics area. Knowledgeable in the preparation of ILS industry standard support documentation. Background in providing assistance to Project Managers in preparing and supporting senior level ILS reviews.

Functional Responsibility: Contributes to several logistics program elements concurrently.

Minimum Education: High School Diploma.

8. Commercial Job Title: Logistician I

Minimum/General Experience: Three (3) years experience in integrated logistics support or logistics related fields.

Functional Responsibility: Provides entry level support to a single logistics program element.

Minimum Education: High School Diploma.

9. Commercial Job Title: Logistics Liaison

Minimum/General Experience: Six (6) years experience in integrated logistics support or logistics related fields, logistics planning, and support of IT systems, communications systems, subsystems or equipment including significant management experience in the logistics area. Knowledgeable in the development of Logistics Supportability and Sustainment concepts.

Functional Responsibility: Contributes to several logistics efforts concurrently.

Minimum Education: Bachelor's degree in a relevant field of study or equivalent.

10. Commercial Job Title: Principal Logistics Engineer

Minimum/General Experience: Fifteen (15) years experience in Logistics Engineering in support of IT systems, communications systems, subsystems or equipment including significant management experience in the logistics area. Knowledgeable in the preparation of ILS industry standard support documentation. Background in providing assistance to Project Managers in preparing and supporting senior level ILS reviews.

Functional Responsibility: Provides senior Subject Matter Expertise in advanced Acquisition Logistics Programs.

Minimum Education: Bachelor's degree in a relevant field of study or equivalent.

11. Commercial Job Title: Senior Logistics Engineer

Minimum/General Experience: Ten (10) years of relevant experience.

Functional Responsibility: Manages personnel in the development of technical solutions for routine and complex logistics engineering studies, problems, and tasks.

Minimum Education: Bachelor's degree in a relevant discipline or equivalent.

12. Commercial Job Title: Logistics Engineer

Minimum/General Experience: Five (5) years of relevant experience.

Functional Responsibility: Provides basic technical assistance in logistics engineering applications under the general supervision of more senior personnel.

Minimum Education: Bachelor's degree in a relevant discipline or equivalent.

13. Commercial Job Title: Life Cycle Cost Modeler

Minimum/General Experience: Fifteen (15) years of relevant experience.

Functional Responsibility: Responsible for the development, maintenance and analysis of life cycle costs of major DoD programs. Will evaluate engineering concepts by the impacts they will have on system reliability, sustainment costs, and Total Ownership Cost (TOC).

Minimum Education: Bachelor's degree in business, mathematics, or engineering.

14. Commercial Job Title: Senior Instructor

Minimum/General Experience: Ten (10) years of relevant professional experience including five (5) years managing a major program in instructional system design and development (ISD) from inception to implementation. Must demonstrate expertise in the management and control of funds and resources and demonstrate experience in managing multitask contracts and/or subcontractors.

Functional Responsibility: Contributes significantly to an ISD project. Assists Principal Instructor with staffing, training, direction of work, and resources.

Minimum Education: Bachelor's degree in a relevant discipline or equivalent.

15. Commercial Job Title: Instructor

Minimum/General Experience: Five (5) years of relevant professional experience. Must have experience in instructional system design and development (ISD).

Functional Responsibility: Performs ISD under the direction of a Senior Instructor

Minimum Education: High School diploma.

16. Commercial Job Title: Senior Field Support Representative

Minimum/General Experience: Ten (10) years relevant experience or equivalent in providing ILS support for IT, communications, medical, or similarly complex systems. Five (5) years in supervisory positions. Ability to read and interpret technical drawings. Possess or be able to obtain driver's license for up to 2-1/2 ton vehicles.

Functional Responsibility: Executes any or all processes within the Total Package Fielding (TPF) discipline. Leads teams of varying size and composition in executing these activities. Directs the activities of material fielders in the receipt and storage of all systems hardware and software including Controlled Cryptographic Information (CCI). Coordinates equipment, schedule, and facility requirements with gaining user leadership. Directs inventory of equipment packages and preparation of documentation to accomplish transfer of assets to user property accounts. Provides reports of discrepancy and deficiency to the fielding organization.

Minimum Education: Associate's degree in a relevant field of study or equivalent.

17. Commercial Job Title: Field Support Representative

Minimum/General Experience: Six (6) years relevant experience or equivalent in providing ILS support for IT, communications, medical, or similarly complex systems. Three (3) years in supervisory positions. Ability to read and interpret technical drawings. Possess or be able to obtain driver's license for up to 2-1/2 ton vehicles.

Functional Responsibility: Executes any or all processes within the Total Package Fielding (TPF) discipline. Leads teams of varying size and composition in executing these activities. Directs the activities of material fielders in the receipt and storage of all systems hardware and software including Controlled Cryptographic Information (CCI). Coordinates equipment, schedule, and facility requirements with gaining user leadership. Directs inventory of equipment packages and preparation of documentation to accomplish transfer of assets to user property accounts. Provides reports of discrepancy and deficiency to the fielding organization.

Minimum Education: Associate's degree in a relevant field of study or equivalent.

18. Commercial Job Title: Electronic Technician III

Minimum/General Experience: Ten (10) years relevant experience and at least two (2) applicable technical product certificates.

Functional Responsibility: Interfaces directly with supported users to provide advanced hardware, software, network, and applications problem resolution. Provides temporary, active supervision of other technicians or specialist.

Minimum Education: Bachelor's degree in a relevant field of study or equivalent.

19. Commercial Job Title: Electronic Technician II

Minimum/General Experience: Five (5) or more years relevant job experience, at least one applicable technical product certification, plus experience with one or more call tracking systems.

Functional Responsibility: Interfaces directly with supported users and other technicians or specialists to provide advanced hardware, software, network, and applications problem resolution.

Minimum Education: Associate's Degree or equivalent.

20. Commercial Job Title: Electronic Technician I

Minimum/General Experience: Two (2) or more years relevant job experience, at least one applicable technical product certification, plus experience with one or more call tracking systems.

Functional Responsibility: Interfaces directly with supported users and other technicians or specialists to provide advanced hardware, software, network, and applications problem resolution.

Minimum Education: High school diploma or GED equivalent.

21. Commercial Job Title: Human Resource Specialist

Minimum/General Experience: Five (5) years diversified experience embracing Human Resource planning; development of position descriptions that accurately reflect skills, knowledge and abilities required for satisfactory job performance; force management/development; resource programming; development and analysis of manning plans; and resource requirement development.

Functional Responsibility: Provides directly to Senior Customer Managers Human Resource planning services, to improve program productivity and effectiveness. These services include Position Description development, and Performance Metrics Analysis & development.

Minimum Education: Bachelor's degree in HR Management or Business Administration.

22. Commercial Job Title: Senior Technical Writer

Minimum/General Experience: Ten (10) years of relevant experience.

Functional Responsibility: Directs development and production of technical documents by managing staff resources. Requires a proficiency in writing and editing military technical documents.

Minimum Education: Bachelor's degree in a relevant field of study or equivalent.

23. Commercial Job Title: Technical Writer

Minimum/General Experience: Three (3) years of relevant experience.

Functional Responsibility: Directs development and production of technical documents by managing staff resources. Requires a proficiency in writing and editing technical documents.

Minimum Education: Bachelor's degree in a relevant field of study or equivalent.

24. Commercial Job Title: Project Administrative Assistant

Minimum/General Experience: Two (2) years of experience in corporate or government procedures. Experience in administrative work and extensive experience with office products such as Microsoft Office. Individual uses office tools in the daily administration of a project with little supervision and is an individual that can be relied upon to execute administrative tasks to satisfy company and government procedures.

Functional Responsibility: Applies knowledge of procedures and work routines to the performance of routine documentation, data entry, or administrative tasks.

Minimum Education: Associate's degree in a relevant field of study or equivalent.